SMT201 Group 5

Meeting Minutes  
25 October 2023

**Opening**  
Meeting was called on 25 October 2023 at 1530hrs on SMU Connexion Level 4 by Lim Zi Yuan Wilfred.

**Present**  
Seah Chi Hao  
Lim Zi Yuan Wilfred  
Marcus Tan

**Absent**  
*None*

**Approval of Agenda**  
The agenda was unanimously approved as distributed.

**Approval of Minutes**  
The minutes of the previous meeting were unanimously approved as distributed.

**Business from the Previous Meeting**  
Sharing on results of GIS analysis:  
Everyone shared their results on their draft GIS analysis results. We faced a problem due to the limitation of QGIS for QNEAT3 plugin to get Iso-area polygon. Chi Hao shared his solution and work around the problem. Wilfred shared with the team about the high-resolution remote sensing data provided be prof that Chi Hao and Marcus overlooked.

Solidify methodology:  
We solidified our methodology based on the findings from the differing results by each member.

Project poster:  
Chi Hao suggested that the team spilt the work and start working on layout of poster, logo and name of project.

Finalise poster layout:  
We finalised the rough poster layout and finalised what maps to include into our poster based off the draft GIS analysis.

**New Business**  
Do up final GIS analysis based on methodology:  
Finalise GIS analysis for project poster map.

Adding accessibility to airport:  
Wilfred suggested adding accessibility to airport to consider resources aid to evacuation centre. The team discussed and decided to pass on the idea as resources aid is usually transported through helicopter which does not require an airport.

**Additions to the Agenda**  
Touch-up on QGIS maps:  
Do data cleaning and tidy up of QGIS map and improve visualisation of data by next meeting.

**Agenda for Next Meeting**

Work on poster:  
Continue generating maps for poster and designing of poster.

**Adjournment**  
Meeting was adjourned at 1700hrs by Seah Chi Hao. The next meeting will be decided later.

**Minutes submitted by:** Seah Chi Hao

**Approved by:** All members